

**Palm Beach County League of Cities  
BOARD MEMBERSHIP MEETING  
Wednesday, August 25, 2021 at 12:00 pm  
Royal Palm Beach Cultural Center**

**MINUTES**

**1. Call to Order, Roll Call**

First Vice President Lawrence Gordon called the meeting to order at 10:09 am.

Secretary/Treasurer Leondrae Camel called the roll and a quorum was attained.

**Board members present in-person were:** Lawrence Gordon, Ilan Kaufer, Leondrae Camel, Michael Brown, Shirley Johnson, Christina Lambert, Lori LaVerriere, Peter Noble, and Chelsea Reed

**Absent were:** Kim Glas-Castro, Julia Botel, Patti Waller, Regina Bohlen, Monica Mayotte, Michael Napoleone, Peggy Gossett-Seidman, and Robert Gottlieb

**Past Presidents Present:** Jeff Hmara and Steve B. Wilson

**2. Additions, Deletions and Modifications to Agenda**

None

**3. President's Welcome**

*League First Vice President, Lawrence Gordon*

League First Vice President Lawrence Gordon thanked everyone for attending the board meeting provided a brief recap of the FLC Conference in Orlando and went onto the meeting's business.

**4. Consent Agenda**

a. Approval of Board of Directors Meeting July 21, 2021 Minutes

b. Approval of the July 2021 Financial Reports

c. Re-appointment of Mayor Rachelle Litt of the City of Palm Beach Gardens to the Water Resources Task Force regular seat

**A motion and a second was made to approve the consent agenda. The consent agenda was approved unanimously.**

**5. Miscellaneous Business**

a. Revisions to PBC Housing and Places of Public Accommodation Ordinance

*Pamela Guerrier, Director of PBC Office of Equal Opportunity*

*David Ottey, PBC Chief Assistant County Attorney*

*Jean Williams, PBC Assistant County Attorney*

Pamela Guerrier, Director of PBC Office of Equal Opportunity provided membership an overview of the revisions to the ordinance where staff will recommend a motion to approve on preliminary hearing at the September 14, 2021 BCC meeting and advertise for public hearing on October 19, 9:30am. The ordinance was last amended in 2019 to provide more specifically for the Director of the Office of Equal Opportunity to authorize the filing of a civil action. However, the ordinance did

not include a specific procedure for complainants, respondents and aggrieved persons to elect for a civil action. Additionally, we removed the requirement for complainants to request administrative hearings, making the provision in the ordinance equivalence to the Federal Fair Housing Act. In addition, they have replaced the quorum requirements for the Fair Housing Board with a reference to the BCCs governing Resolution regarding advisory boards.

**A brief Q & A session ensued.**

**A motion and a second was made of no opposition to the Revisions to PBC Housing and Places of Public Accommodation Ordinance. The motion was approved unanimously.**

**6. Special Presentation(s)**

None

**7. Committee Report(s)**

**a. PBC LOC Building Officials Technical Subcommittee**

*Executive Director Richard Radcliffe*

Executive Director Richard Radcliffe provided membership with a recap of their last meeting that much hasn't changed since then but for them to refer to the meeting backup for a copy of a draft of the inspection guidelines. He notified membership that this committee is requesting each city to forward this draft to their building officials and request or to provide the contact that would be to further contribute to this cause and if they would like to attend the next meeting to speak they may come.

**A brief Q & A ensued.**

**b. PBC LOC Fire Service Committee**

*LOC Fire Service Committee Chair Ray Liggins*

LOC Fire Service Committee Ray Liggins provided membership a recap of this committee's last meeting that took place on August 4 in Royal Palm Beach where two presentations were given. The first presentation was from the PBC Fire Rescue who provided a legislative update and the other was from the PBC Fire Unit on the fire rescue most efficient use of tax dollars for fire and rescue services. In addition, how to ensure fair and equitable costs to the residents. They have also discussed a look into the future regarding surfside.

**A brief Q & A session ensued.**

**c. FLC Policy Committees**

First Vice President Lawrence Gordon provided membership with a brief update of the Finance, Taxation & Personnel committee. The committee selected their priority at their meeting in July and we received a report from Mayor Paul Shalhoub. As a refresher, he reported that the committee selected Communication Tax as their priority and Local Business Tax Preservation as their position.

**1. Land Use & Economic Development**

*Vice Mayor Lawrence Gordon*

Vice Mayor Lawrence Gordon mentioned that this committee discussed three items including sovereign immunity, annexation, and economic development. After a lot of discussion, the committee decided their priority would be annexation and economic development, which in turn would help the cities & villages in the end.

**2. Municipal Administration**

*Deputy Vice Mayor Shirley Johnson*

Deputy Vice-Mayor Shirley Johnson mentioned that the short-term rentals were the priority and cybersecurity was the position.

3. Transportation & Intergovernmental Relations

*Councilman Jeff Hmara*

Councilman Jeff Hmara mentioned that this committee decided that transportation funding is the priority with respect to electric vehicles (EV). He referred to the FLC’s priority statement. The FLC supports legislation that will allow cities to have greater local decision-making and flexibility on transportation funding to ensure we meet our ever-changing transportation demands.”

4. Utilities, Natural Resources & Public Works

*Deputy Executive Director JeRiise Hansen on behalf of Mayor Dan Comerford III*

Deputy Executive Director JeRiise Hansen on behalf of Mayor Dan Comerford III mentioned the committee’s priority, which is tree protection and their second one was on Per and polyfluoroalkyl substances (PFAS).

8. **Legal Report**

*League Attorney Keith Davis, Esq.*

League Attorney Keith Davis provided membership with a case City of St. Petersburg v. Dorchester Holdings, LLC regarding public records law and special service charges.

9. **Executive Director’s Report**

*Executive Director, Richard Radcliffe*

Executive Director Richard Radcliffe provided membership the next upcoming events such as the FLC Legislative Conference November 3-5, 2021. Next, the League will be doing a joint workshop with the PBC Legislative Delegation on November 10 in Palm Beach Gardens. Then, NLC is having their annual City Summit November 18-20, 2021. Finally, he reminded membership about the Literacy Coalition of Palm Beach County’s annual Mayor’s Literacy Luncheon on September 9, 2021 at the Flagler Steakhouse.

10. **Member Comments**

Mayor Michael Brown notified membership to double check their recovery funding agreement they have signed in regards to the Coronavirus for their municipality for any discrepancies. The allocations were based on your municipality’s budget as of January 27, 2020 and if any additional assistance is needed reach out to the Florida League of Cities. The FLC recently sent out an email to your municipal manager regarding this and just ask them to look for this email to assist with any discrepancies.

11. Meeting Announcements: (Mark your Calendars)

a. Board of Directors Meeting, Greenacres Community Center.....

.....10am, September 22<sup>nd</sup>

b. Board of Directors Meeting, Greenacres Community center.....Noon, September 22<sup>nd</sup>

12. **Adjournment - The meeting adjourned at 11:45 a.m.**